



OFFICE OF THE  
**BOARD OF SELECTMEN**  
**TOWN OF MAYNARD**  
MUNICIPAL BUILDING  
195 MAIN STREET  
MAYNARD, MASSACHUSETTS 01754  
Tel: 978-897-1301 Fax: 978-897-8457

## **Meeting Minutes**

**Tuesday, October 16, 2018**

Town Hall, Room 201

*(This public meeting was recorded.)*

### **Present:**

Armand Diarbekirian, Selectman  
Chris DiSilva, Chairman/Selectman  
David Gavin, Selectman  
Melissa Levine-Piro, Clerk/Selectman  
Justine St. John, Selectman

Gregory W. Johnson, Town Administrator  
Andrew Scribner-MacLean, Assistant Town  
Administrator  
Stephanie Duggan, Executive Assistant

### **1. Meeting Opening**

A. Mr. DiSilva called the meeting to order at 7:00 pm.

B. Public Comments

- a. Will Doyle (Vernon Street) requested that the Town request an audit of Sterling Golf Management Inc.'s management of the Maynard Golf Course. He indicated that membership fees are understandably increasing, but the proposed increase of approximately 30% is excessive given Sterling's reasoning behind it, including fuel, course improvements, etc., all of which, per contract, should be made in lieu of rent to the Town.
- b. Vic Tomyl (Powdermill Road) expressed concern that citizens' petitions are being shared with Town Counsel in violation of Section 2-7 (c) 3 iii of the May 2014 Town Charter, which states, "With the exception of citizen petitions, all proposed warrant articles shall be subject to review by town counsel. Any proposed article deemed to be illegal by town counsel shall be disqualified by the board of selectmen."

He further noted the need for the reinstatement of the Public Works Advisory Committee, suggesting that there is a conflict of interest in the board approving the Stantec contract presented at tonight's meeting as they provided a sewer survey for the Powdermill Place Project in August of 2017.

- c. Betsy Garstein (Main Street), as the Big Sister of a transgender Little Brother, encouraged registered voters to vote "Yes" on the Anti-discrimination Law ballot question in the November election, and encouraged the board to vote in support of the same at their next meeting.

### **2. Acceptance of Minutes,**

**A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve the October 2, 2018 Meeting Minutes, as presented. Voted: *Motion carried unanimously.***

### 3. Correspondences

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept the list of twelve (A-L) correspondence items, as presented. Voted: *Motion carried unanimously.*

### 4. Consent Agenda

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to accept and approve the list of three Consent Agenda items A thru D, as presented:

- A. 7<sup>th</sup> Annual Holiday Sip and Stroll – December 1<sup>st</sup>
- B. Annual Veteran's Day Parade – November 11<sup>th</sup>
- C. Arbor Day Proclamation – last Friday of April
- D. Boys & Girls Club of Assabet Valley Service to Youth Awards – November 16<sup>th</sup>

Voted: 4 in favor, 1 abstained (Ms. Levine-Piro). *Motion carried.*

Ms. Levine-Piro abstained as a result her signature on the Sip & Stoll letter.

### 5. Municipal Electronic Billing Approval

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to approve the electronic billing as described in Massachusetts General Law Chapter 60 Section 3A. No taxpayer will be required to accept e-billing, it will be on a voluntary basis. Voted: *Motion carried unanimously.*

A request for clarification was made as to whether there are any fees associated with this service, as well as if users must opt in or opt out.

### 6. Land Auction – Sherman Street

Mr. DiSilva made note that the Sherman Street Land Auction agenda item is a notice/correspondence rather than an action item.

### 7. Joint Meeting with School Committee

School Committee members, Justin Hemm, Bethlynn Houlihan, Maro Hogan and Mary Brannelly, joined the meeting in joint session. Mr. Hemm introduced Pam Reiniger, a candidate volunteering to fill the recent vacancy created by Laura Ross's departure on the Assabet Valley Regional Vocational High School Committee.

Ms. Reiniger was given the opportunity to introduce herself and speak to her attributes in relation to the vacancy, followed by a question and answer session with the Board and School Committee members.

A motion was made by Mr. DiSilva and seconded by Mr. Hemm to nominate Pam Reiniger to fill the remaining term of the Assabet Valley Regional Vocational High School Committee vacancy, ending on June 30, 2019. Voted: *Motion carried unanimously.*

The School Committee adjourned their joint session and left the meeting at 7:40pm.

## **8. Sesquicentennial Steering Committee**

Committee Member, Paula Copley provided an update as to the committee's work to date and their need for \$25,000.00 in seed money to put their plan into action. After Ms. Copley reviewed the timeline of events, funding comparisons for similar celebrations, funding needs and funding sources for repayment, Committee Member, David Mark reviewed his plan and cost comparisons for a 150<sup>th</sup> anniversary historical book of the Town.

Discussion took place regarding timelines for advance reservations/contract bookings and supply ordering as well as the proposed timing concerns of the celebration, downtown enhancement funding concerns, and the contents of the book.

**A motion was made by Mr. DiSilva and seconded by Ms. St. John** to accept and approve the Sesquicentennial Steering Committee's request for projects seed money in the amount of \$25,000.00. Voted: Motion carried unanimously.

## **9. Contract Authorization - Stantec**

**A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro** to approve the contract with Stantec Consulting, Inc. for engineering services for the White Pond Evaluation. Voted: Motion carried unanimously.

Vic Tomy (Powdermill Road) referenced his earlier concern that conflict of interest should be investigated when considering this contract as a result of Stantec previously performing a sewer survey on behalf of the Powder Mill Place developer. Mr. DiSilva indicated that, although this contract is clearly White Pond-specific in scope, he would contact Town Counsel for a legal opinion on whether any potential conflict exists.

## **10. Contract Authorization – Detour Construction**

Mr. Johnson indicated that he had met with DPW Director Miklosko and toured the sites to be improved under this contract.

**A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro** to approve the contract for the construction of sidewalks, curb-ramps, and curbs with Detour Construction LLC. Voted: Motion carried unanimously

## **11. Continuance Water/Sewer Abatement – 1 Florida Court**

Condominium owner, Eric Fonnesebeck indicated that the property has been professionally inspected and a similar conclusion was reached. He inquired as to when the rates would be re-set, emphasizing the opportunity to discuss a change at that time. The board informed him that a rate hearing would not be set for at least another 18 months.

**A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro** to consider an appeal of the denial of the water/sewer bill abatement as discussed previously. Voted: 1 in favor (Mr. Gavin), 4 opposed. Motion failed.

## **12. Special Town Meeting**

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the Special Town Meeting Warrant for Thursday, November 8, 2108 at the Fowler School Auditorium. Voted: Motion carried unanimously.

## **13. Request to Film in Maynard**

Mr. Johnson and Lt. Mike Noble gave an overview of their meeting and site visits with a location manager regarding filming logistics of the downtown filming of the movie *Morning Bell*. Mr. Johnson indicated that the staff response has been quick and thorough and the film company continues to work closely with MPD regarding street closures and accessibility to businesses.

## **14. Continuance Update Powder Mill Place**

Mr. Joel Kahn provided an update regarding the status of the project's Local Initiative Petition (LIP), indicating the Town of Acton's new plan to mitigate their state-determined sewer capacity limitations during peak water events. The conceptual plan includes building a storage tank for holding wastewater for flow into the system until a lower-flow time of day (i.e. overnight, etc.).

He also indicated that both the Memorandum of Agreement (MOA) and LIP would be updated to reflect the change soon. He is anticipating a finalized MOA to include all Peer Review issues, including traffic and new sewer mitigation, prior to February, 2019.

The board made note that project working groups or subcommittee meetings should be held publicly, but that ground rules refraining from public input should be specified.

Ken Estabrook (McKinley Street) indicated that there appears to be public confusion regarding the board's process in this project, disagreeing with the plan that all negotiation meetings being open to public input throughout the progress of the project, as this approach tends to slow the process. He explained that documenting the steps of the process would give the community clear opportunities to provide input at the proper times, allowing the board to approach the process more efficiently with regard to the public process.

He further noted, as a Finance Committee member, that a restart of financial impact efforts should occur if it is ultimately determined that Acton's plan to mitigate their sewer limitations isn't an achievable solution.

## **15. Town Administrator Report**

Mr. Johnson added to his submitted report, explaining that the Town Hall boiler is being replaced and the Facilities Department anticipates heat to be up and running prior to early voting on Monday.

He then deferred to Stephanie Duggan, Executive Assistant, to review the plan and Selectmen's judging role for Town Hall Jack-O-Lantern Days, running from October 28<sup>th</sup> – 30<sup>th</sup>. Ms. Levine-Piro offered to forward the downtown business event flyer through the Maynard Business Alliance.

**16. Chairman's Report**

None

**17. Board Member Reports**

Ms. St. John noted her upcoming Budget Subcommittee meeting.


Mr. Gavin noted the success of the offsite Goal Setting meeting at the Maynard Golf Course.

**18. Adjournment**

**A motion was made by Mr. DiSilva and seconded by Mr. Gavin** to adjourn the meeting at 9:15 pm. Voted: ***Motion carried unanimously.***

Approved: 7:10 pm

Date: 11/7/18

  
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Melissa Levine-Piro, Clerk/Selectman

Initials:



# Maynard Sesquicentennial Steering Committee

***Asking for \$25,000 in seed money to allow for planning, to be repaid as much as feasible through fundraising and receipts.***

## **Rough Timeline of Major Events:**

Fall 2018: Slogan Announced

Spring 2019: Logo Announced

Apr. 19, 2020: Open the time capsule left by the Centennial Committee, kicking off the 150th year

Apr. 19, 2021: Close and dedicate time capsule for the Bicentennial Committee

Summer 2021: Paid-Admission Event (golf tournament or gala)

Sept. 2021: Celebration Weekend, including parade, fireworks, and concert

## **Funding Comparisons:**

<b><u>Celebration</u></b>	<b>\$ From Town</b>	<b>Paid Back?</b>
Maynard's 100th (1971)	\$32,000	Yes
Littleton's 300th (2014)	\$50,000	No
Hudson's 150th (2016)	\$20,000	No

### **Funding Needs**

- Contracts for Parade Participants
- Contracts for Fireworks
- Book Order
- Memorabilia Orders
- Banner & Miscellaneous Materials

### **Fundraising Sources**

- Sponsors (Businesses and Individual)
- Memorabilia Sales
- Book Sales
- Paid-Admission Events
- Grants





## BOOK BIDS

<b>COMPANY*</b>	<b>ORDER</b>	<b>\$/BOOK</b>	<b>1<sup>st</sup> PAYMENT</b>	<b>SPECIFICATIONS</b>
History Press	600	\$11.00	\$1,320	Paperback 6x9" 198 pages ~50,000 words, 100 images
Walsworth**	500	15.90	2,650	Paperback 8.5x11" 144 pages
	750	11.67	2,920	~50,000 words, 100 images
	1000	9.95	3,320	
Republican	1000	18.53	6,170	Hardcover 8.5x11" ~75,000 words, 150 images

\*HP sets retail price at \$21.99 and also sells book in store and on-line at same price, competing against Town of Maynard selling books. For W and R, Town of Maynard sets price and sell books. Reordering at same price an option with HP but not the others.

\*\*Walsworth offers more pages and some Images in color for higher cost per book

## PROPOSED TABLE OF CONTENTS

1. Becoming Maynard	Chapters will consist of 5-7 sections of about
2. The Maynard Family	800 word each. Images will be black & white
3. 1871-1921	either from the Historical Society collection
4. Immigrant Melting Pot	or taken by local photographers. Front pages
5. A River and a Railroad	will include a list of corporate and individual
6. Downtown Then and Now	sponsors of the sesquicentennial celebration.
7. 1921-1971	
8. Boom and Bust at the Mill	
9. 1971-2021	
10. Future Maynard	
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